MODIFICATION OF CUSTODY PETITION

COMPLETE STEP-BY-STEP INSTRUCTIONS ARE ON PAGE 3.

BEFORE YOU TAKE THESE PAPERS TO COURT, YOU MUST GIVE THE OTHER PARTY AT LEAST 3 BUSINESS DAYS' NOTICE

The purpose is to let them know the date you are going to go to Court. They have a right to be there.

1. Give or mail (both regular and certified) them, or their lawyer, the **"Notice of Intention to Present"** which tells them what day and time you will be going to Court. **You do not need an appointment.** If both parties attend when you present the papers, you will get a quicker hearing date.

On the **Notice of Intention to Present** form, if you give/mail the other party the papers on a

1. Monday or Friday, you would write the date for the following Thursday
2. Tuesday or Wednesday, you would write the date for the following Monday
3. Thursday, you would write the date for the following Tuesday

2. If you are also filing for emergency or special relief, you MUST give/mail the other party the Modification papers AT THE SAME TIME as the emergency or special relief papers.

3. You must also give/mail the other party COPIES of all the forms below *(after you fill them in)* that have an *. Keep the originals of all forms to take to Court.

Complete and take to Court ALL of the forms in this packet, which include:

1. **Entry of Appearance as Self-Represented Party –** Must complete this form 1) if you have not previously filed a copy, 2) if you are proceeding without an attorney for the first time and 3) if you have had a change in address or phone number.
2. ***Notice of Intention to Present** – see above box for details.
3. ***Petition to Modify Custody Order cover sheet** - this must include the case number and the party names as they were on the original Custody Order (i.e. the plaintiff is always the plaintiff and defendant is always the defendant, regardless of who is filling out the Petition)
4. ***Petition for Modification**
5. ***Verification**
6. ***Criminal Records / Abuse Verification (2 sets)**– You MUST complete one copy and attach to the Petition; Give the second copy to the other party who must file it within 30 days
7. **Order –** ONLY fill in the top section of this form, the Judge will complete the rest
8. **Proof of Service and Acceptance of Service –** (the last 2 forms) do nothing with these papers until you get to Step 9 of the instructions on page 3.
9. **Notice to incarcerated parent – If the other parent is presently incarcerated, ask library staff for this form and include it with the Petition.**

AFTER giving 3 business days' notice, take the forms to Custody Motions Court in Courtroom #5, Monday, Tuesday and Thursday, excluding Court holidays. Be there no later than 8:45 a.m. *You must also give the Judge a copy of your current Custody Order.* AT THIS TIME THERE WILL BE A $25 FILING FEE. Cash or checks. No credit cards.

If you are not 18 years old you must have your custodial parent(s) or Guardian file for you.

REMEMBER -THERE IS A DRESS CODE IN THE COURTROOM, ALL CELL PHONES MUST BE COMPLETELY OFF & YOUR FORMS MUST BE IN NUMERICAL ORDER WHEN YOU GO TO COURT.

DEFINITIONS

"legal custody" means the right to make major decisions on behalf of the child, including, but not limited to, medical, religious and educational decisions;

"partial physical custody" means the right to assume physical custody of the child for less than a majority of the time;

"person acting as parent" means a person other than a parent, including an institution, who has physical custody of a child and who has either been awarded custody by a court or claims a right to custody;

"physical custody" means the actual physical possession and control of a child;

"primary physical custody" means the right to assume physical custody of the child for the majority of time;

"relocation" means a change in a residence of the child which significantly impairs the ability of a non-relocating party to exercise custodial rights;

"shared legal custody" means the right of more than one individual to legal custody of the child;

"shared physical custody" means the right of more than one individual to assume physical custody of the child, each having significant periods of physical custodial time with the child;

"sole legal custody" means the right of one individual to exclusive legal custody of the child;

"sole physical custody" means the right of one individual to exclusive physical custody of the child; and

"supervised physical custody" means custodial time during which an agency or an adult designated by the court or agreed upon by the parties monitors the interaction between the child and the individual with those rights.

Official Note: The term "supervised visitation" in the prior statute has been replaced by the term "supervised physical custody."

Official Note: The definitions of the terms of the various forms of legal custody and physical custody are taken from 23 Pa.C.S. § 5322(a).

For additional definitions, see the Uniform Child Custody Jurisdiction and Enforcement Act, 23 Pa.C.S. § 5402.

Note: When filling out the forms--parties must be identified as Plaintiff or Defendant as they are listed on the *original* custody Complaint, regardless of who is filing the Petition. The person filing the petition is the *Petitioner*; the other party is the *Respondent*.

Court of Common Pleas of Beaver County
Child Custody Filing Procedures

Please note that the law librarian, staff of the Beaver County Law Library, staff of the Juvenile Services Division, staff of the Court Administrator's Office and the Judge's Law Clerk are neither qualified nor permitted to assist persons in the preparation or filing of child custody documents or to provide legal advice or assistance of any kind on child custody or any other legal matters.

LITIGANTS ARE STRONGLY ENCOURAGED TO CONSULT WITH AN ATTORNEY.

SUMMARY OF STEPS

Before you go to Court:

1. Complete the forms in INK, not pencil. Incomplete forms may be refused.
2. Photocopy all of the paperwork (except the Proof of Service and Acceptance of Service forms) and send or give it to the other party along with the Notice of Intention to Present at least THREE BUSINESS DAYS' BEFORE you present the Complaint to the Judge. Also send a blank copy of the Criminal History / Abuse Verification so that the defendant can fill in his/her information. If both parties attend when you present the Complaint, you will get a quicker hearing date.
3. Complete your own Criminal History / Abuse Verification and attach it to the Complaint.
4. **YOUR FORMS MUST BE IN NUMERICAL ORDER WHEN YOU GO TO COURT.**

In Court:

5. **Take completed forms to Motions Court, Courtroom #5, Second Floor of the Courthouse, no later than 8:45 a.m. any Monday, Tuesday and Thursday. Late motions will not be heard. Go into the Courtroom, have a seat and wait your turn**.
6. The Judge will sign the petition and assign a hearing date, if needed. You will then receive a clocked copy of the Order and the original will be returned to you.
7. Get your paperwork from the Law Clerk.

After you leave Court:

8. **FILE** the papers in the Prothonotary's Office (1st floor). **AT THIS TIME THERE WILL BE A $25 FILING FEE.**
   a. After you have presented your motion to the Judge you must file all of the original documents that you gave to the Judge with the Prothonotary's office.
9. **SERVE** the other party with the Order signed by the Judge. This means you give or mail the other party copies of all the papers that you gave to the judge.
   a. If you choose to hand deliver the documents, you must have the other Party sign an **Acceptance of Service** form. You MUST FILE the Acceptance of Service in the Prothonotary's office after it is signed.
   b. If you serve the other party by mail you must send the documents by **both Regular mail and Certified mail**. Complete the Proof of Service form by making check marks on the line before both regular and certified mail. **Make a photocopy.** File it with the Prothonotary. After you receive the green card verifying certified mail, staple the green card to the Proof of Service and file it again with the Prothonotary.
10. **FILE** either a Proof of Service or Acceptance of Service Form with the Prothonotary after service has been done**. MAKE AND KEEP A COPY FOR YOURSELF.**
11. Bring a copy of the Proof of Service or Acceptance of Service that you filed in the Prothonotary's office to ALL later hearings, conferences and/or trials.

IMPORTANT INFORMATION

NOTICE:
BEFORE you present your Custody petition, you MUST give THREE business days' Notice to the other party or parties. Giving Notice means that you send or give the other party the Notice of Intention to Present and copies of the documents you will be presenting to the judge. If the other party has a lawyer, you give the notice to the lawyer instead of the party. If both parties show up you will be assigned a quicker date.

If you are also filling for emergency or special relief, you MUST give the other party advance notice BEFORE you go to Court.

> **Petition for Emergency Custody -** Minimum 24 hours written notice BEFORE you give your papers to the Judge. Only in extreme situations will the Judge accept oral notice.
>
> **Petitions for Special Relief -** at least 3 business days' written notice BEFORE you give your papers to the Judge

If there is a PFA, you may send the legal paperwork but do NOT include any other letters, notes, etc. If it is a true emergency, you may have a family member or friend call or hand deliver copies of the notice. Only in extreme emergencies will the Judge accept oral notice.

When filling out the forms- -parties must be identified as Plaintiff or Defendant as they are listed on the *original* custody Complaint, regardless of who is filing the Petition. The person filing the petition is the *Petitioner*; the other party is the *Respondent*.

****** Always keep a copy of the Proof of Service documents for your records and ALWAYS bring the Proof of Service forms to all Conciliation Conferences, Pre-Trial Conferences and/or Hearings/Trials in Court.**

If you do not know where the other party lives, you must read PA Rules of Court # 430 & #1930.4 and Beaver County Local Rule # 430 and follow the required procedures. These are complicated procedures and it is in your best interest to make every effort to find the other party and deliver the paperwork whether in person or by mail.

_____ IN THE COURT OF COMMON PLEAS
PLAINTIFF BEAVER COUNTY, PENNSYLVANIA

vs.

NO. _____

_____
DEFENDANT

ENTRY OF APPEARANCE AS A SELF-REPRESENTED PARTY

1. I am the ☐ Plaintiff ☐ Defendant in the above-captioned **(MARK ONE)** ☐ custody, ☐ divorce, ☐ support, ☐ protection from abuse, ☐ paternity case.

2. ☐ This (**CIRCLE ONE)** is/is not a new case and I am representing myself in this case and have decided not to hire an attorney to represent me.

OR (check only one box)

☐ This is **NOT** a new case and _____ previously
(Name of Attorney)
represented me in this case. I have decided not to be represented by that attorney and direct the Prothonotary to remove that attorney as my counsel of record in this case.

I have provided a copy of this form to that attorney listed above at the following address:

_____

OR (check only one box)

☐ I am entering my appearance as a self-represented party (sign) _____

☐ I am withdrawing my appearance as attorney in this case (attorney signature) _____

3. My address for the purpose of receiving all future pleadings and other legal notices is: _____

_____. I understand that this address will be the only address to which notices and pleadings in this case will be sent, and that I am responsible to regularly check my mail at this address to ensure that I do not miss important deadlines or proceedings.

☐ This is my home address. ☐ This is not my home address.

4. My telephone number where I can be reached during normal business hours (8:30 a.m. – 4:30 p.m. Monday – Friday) is _____. My email address is _____

☐ My telephone number is confidential pursuant to a Protection From Abuse Order.

5. **I UNDERSTAND I MUST FILE A NEW FORM EVERY TIME MY ADDRESS OR TELEPHONE NUMBER CHANGES.**

6. I have provided a copy of this form to all other attorneys or other self-represented parties at the following addresses as listed below: (Use reverse side if you need more space)

Name_____ Address_____

Name_____ Address_____

7. I fully understand that by deciding to represent myself, the Court will hold me to the same standards of knowledge regarding the statutory law, evidence law, Local and State Rules of Procedure and applicable case law as a Pennsylvania licensed attorney, and that I must be fully prepared to meet those responsibilities.

I verify that the statements made in this Entry of Appearance as a Self-Represented Party are true and correct. I understand that if I make false statements herein, that I am subject to the criminal penalties of 18 Pa. C.S. § 4904 relating to unsworn falsification to authorities which could result in a fine and/or prison term.

_____ _____
Date Signature (Your Signature)

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
PENNSYLVANIA

_____,	:	
Plaintiff,	:	
	:	
vs.	:	No. _____
	:	
	:	
_____,	:	
Defendant.	:	

NOTICE OF INTENTION TO PRESENT

TO:_____

_____

_____
(name & address of the other party)

Please take notice that I intend to present the attached Motion / Petitions on *(date)*_____ at 8:45 a.m, Courtroom No. 5, Beaver County Courthouse, Beaver, PA. If you wish to oppose the requested relief or action, you should appear at that time and present your objections to the court.

Date_____ _____
Petitioner

CERTIFICATION OF SERVICE

I hereby certify that I have caused to be served a true and correct copy of the attached on the above named defendant at least 3 business days prior to the date of presenting the Motion by way of (check all that apply):

_____ regular mail
_____ certified mail
_____ hand delivery

_____
Petitioner

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A

CIVIL DIVISION

_____	:	No. _____
Plaintiff,	:	Civil Action – Law
	:	
	:	Type of Pleading:
vs.	:	**Petition to Modify Custody**
	:	**Order**
	:	
	:	
_____	:	Filed on behalf of:
Defendant.	:	

_____
(Your Name)

Filing Party's Information: *(Your Name)*

Name:_____

Address: _____

_____

_____

Telephone #: _____

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
PENNSYLVANIA

_____,	:	
Plaintiff,	:	
	:	
vs.	:	No. _____
	:	
	:	
_____,	:	
Defendant.	:	

PETITION FOR MODIFICATION OF CUSTODY ORDER

1. The petition of _____(*your name*) respectfully represents that on (*date*) _____ an Order of Court was entered for **(shared legal custody) (sole legal custody) (partial physical custody) (primary physical custody) (shared physical custody) (sole physical custody) (supervised physical custody)** of (*child/ren's name/s*) _____.

A true and correct copy of the current custody copy is attached to this Petition.

2. This order should be modified because: _____

_____

_____

3. Petitioner has attached the Criminal Record/Abuse History Verification form required pursuant to Pa.R.C.P. No. 1915.3-2.

4. The child/children has resided at _____
ADDRESS (give full address)
for the past 6 months.

WHEREFORE, Petitioner requests that the Court modify the existing Order because it will be in the best interest of the child(ren).

_____
Petitioner's signature
I AM OVER THE AGE OF 18. Yes / No (CIRCLE ONE)

VERIFICATION

I, _____, verify that the statements made in this Petition for Modification of Custody are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa. Cons. Stat. Ann § 4904, relating to unsworn falsification to authorities which provides that if I knowingly make false averments, I may be subject to criminal penalties.

_____
Petitioner

Date: _____

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY, PENNSYLVANIA
CIVIL ACTION-LAW

_____, Plaintiff,	:	
vs.	:	No. _____
_____, Defendant.	:	

CRIMINAL RECORD / ABUSE HISTORY VERIFICATION

I _____, hereby swear or affirm, subject to penalties of law including 18 Pa. C.S. §4904 relating to unsworn falsification to authorities that:

1. Unless indicated by my checking the box next to a crime below, neither I nor any other member of my household have been convicted or pled guilty or pled no contest or was adjudicated delinquent where the record is publicly available pursuant to the Juvenile Act, 42 Pa.C.S. §6307 to any of the following crimes in Pennsylvania or a substantially equivalent crime in any other jurisdiction, including pending charges:

	Check all that Apply	Crime	Self	Other Household Member	Date of Conviction, Guilty Plea, No Contest Plea or Pending Charges	Sentence
1	□	Criminal Homicide (18 Pa. C.S. Ch. 25)	□	□	_____	_____
2	□	Aggravated Assault (18 Pa.C.S. §2702);	□	□	_____	_____
3	□	Terroristic Threats (18 Pa.C.S. §2706);	□	□	_____	_____
4	□	Stalking (18 Pa.C.S. §2709.1);	□	□	_____	_____
5	□	Kidnapping (18 Pa.C.S. §2901);	□	□	_____	_____
6	□	Unlawful Restraint (18 Pa.C.S. §2902);	□	□	_____	_____
7	□	False Imprisonment (18 Pa.C.S. §2903);	□	□	_____	_____
8	□	Luring a Child into a Motor Vehicle or Structure (18 Pa.C.S. §2910);	□	□	_____	_____
9	□	Rape (18 Pa.C.S. §3121);	□	□	_____	_____

	Check all that Apply	Crime	Self	Other Household Member	Date of Conviction, Guilty Plea, No Contest Plea or Pending Charges	Sentence
10	□	Statutory Sexual Assault (18 Pa.C.S. §3122.1);	□	□	_____	_____
11	□	Involuntary Deviate Sexual Intercourse (18 Pa.C.S. §3123);	□	□	_____	_____
12	□	Sexual Assault (18 Pa.C.S. §3124.1);	□	□	_____	_____
13	□	Aggravated Indecent Assault (18 Pa.C.S. §3125);	□	□	_____	_____
14	□	Indecent Assault (18 Pa.C.S. §3126);	□	□	_____	_____
15	□	Indecent Exposure (18 Pa.C.S. §3127);	□	□	_____	_____
16	□	Sexual Intercourse with Animal (18 Pa.C.S. §3129);	□	□	_____	_____
17	□	Conduct Relating to Sex Offenders (18 Pa.C.S. §3130);	□	□	_____	_____
18	□	Arson and Related Offenses (18 Pa.C.S. §3301);	□	□	_____	_____
19	□	Incest (18 Pa.C.S. §4302);	□	□	_____	_____
20	□	Concealing Death of Child (18 Pa.C.S. §4303);	□	□	_____	_____
21	□	Endangering Welfare of Children (18 Pa.C.S. §4304);	□	□	_____	_____
22	□	Dealing in Infant Children (18 Pa.C.S. §4305);	□	□	_____	_____
23	□	Prostitution and Related Offenses (18 Pa.C.S. §5902(b));	□	□	_____	_____
24	□	Obscene and Other Sexual Materials and Performances (18 Pa.C.S. §5903(c) or (d));	□	□	_____	_____
25	□	Corruption of Minors (18 Pa.C.S. §6301);	□	□	_____	_____
26	□	Sexual Abuse of Children (18 Pa.C.S. §6312);	□	□	_____	_____
27	□	Unlawful Contact with Minor (18 Pa.C.S. §6318);	□	□	_____	_____
28	□	Sexual Exploitation of Children (18 Pa.C.S. §6320);	□	□	_____	_____
29	□	Contempt for Violation of Protection Order or Agreement (23 Pa.C.S. §6114);	□	□	_____	_____

	Check all that Apply	Crime	Self	Other Household Member	Date of Conviction, Guilty Plea, No Contest Plea or Pending Charges	Sentence
30	□	Driving Under the Influence of Drugs or Alcohol	□	□	_____	_____
31	□	Manufacture, Sale, Delivery, Holding, Offering for Sale, or Possession of any Controlled Substance or Other Drug or Device	□	□	_____	_____

2. Unless indicated by my checking the box next to an item below, neither I nor any other member of my household have a history of violent or abusive conduct, or involvement with Children & Youth agency, including the following:

	Check all that Apply		Self	Other Household Member	Date
32	□	An indication or finding of abuse by a Children & Youth Agency or similar agency in Pennsylvania or similar statute in another jurisdiction	□	□	_____
33	□	Abusive conduct as defined under the Protection from Abuse Act in Pennsylvania or similar statute in another jurisdiction	□	□	_____
34	□	Involvement with a Children & Youth Agency or similar agency in Pennsylvania or another jurisdiction. Where?: _____	□	□	_____
35	□	Other: _____	□	□	_____

3. Please list any evaluation, counseling or other treatment received following conviction or finding of abuse:

_____

_____

_____

4. If any conviction above applies to a household member, not a party, state that person's name,

date of birth and relationship to the child.

_____

_____

_____

5. If you are aware that the other party or members of the other party's household has or have a criminal/abuse history, please explain:

_____

_____

_____

I verify that the information above is true and correct to the best of my knowledge, information or belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities.

_____

Signature

_____

Printed Name

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY, PENNSYLVANIA
CIVIL ACTION-LAW

_____, Plaintiff,	:	
vs.	:	No. _____
_____, Defendant.	:	

CRIMINAL RECORD / ABUSE HISTORY VERIFICATION

I _____, hereby swear or affirm, subject to penalties of law including 18 Pa. C.S. §4904 relating to unsworn falsification to authorities that:

1. Unless indicated by my checking the box next to a crime below, neither I nor any other member of my household have been convicted or pled guilty or pled no contest or was adjudicated delinquent where the record is publicly available pursuant to the Juvenile Act, 42 Pa.C.S. §6307 to any of the following crimes in Pennsylvania or a substantially equivalent crime in any other jurisdiction, including pending charges:

	Check all that Apply	Crime	Self	Other Household Member	Date of Conviction, Guilty Plea, No Contest Plea or Pending Charges	Sentence
1	□	Criminal Homicide (18 Pa. C.S. Ch. 25)	□	□	_____	_____
2	□	Aggravated Assault (18 Pa.C.S. §2702);	□	□	_____	_____
3	□	Terroristic Threats (18 Pa.C.S. §2706);	□	□	_____	_____
4	□	Stalking (18 Pa.C.S. §2709.1);	□	□	_____	_____
5	□	Kidnapping (18 Pa.C.S. §2901);	□	□	_____	_____
6	□	Unlawful Restraint (18 Pa.C.S. §2902);	□	□	_____	_____
7	□	False Imprisonment (18 Pa.C.S. §2903);	□	□	_____	_____
8	□	Luring a Child into a Motor Vehicle or Structure (18 Pa.C.S. §2910);	□	□	_____	_____
9	□	Rape (18 Pa.C.S. §3121);	□	□	_____	_____

	Check all that Apply	Crime	Self	Other Household Member	Date of Conviction, Guilty Plea, No Contest Plea or Pending Charges	Sentence
10	□	Statutory Sexual Assault (18 Pa.C.S. §3122.1);	□	□	_____	_____
11	□	Involuntary Deviate Sexual Intercourse (18 Pa.C.S. §3123);	□	□	_____	_____
12	□	Sexual Assault (18 Pa.C.S. §3124.1);	□	□	_____	_____
13	□	Aggravated Indecent Assault (18 Pa.C.S. §3125);	□	□	_____	_____
14	□	Indecent Assault (18 Pa.C.S. §3126);	□	□	_____	_____
15	□	Indecent Exposure (18 Pa.C.S. §3127);	□	□	_____	_____
16	□	Sexual Intercourse with Animal (18 Pa.C.S. §3129);	□	□	_____	_____
17	□	Conduct Relating to Sex Offenders (18 Pa.C.S. §3130);	□	□	_____	_____
18	□	Arson and Related Offenses (18 Pa.C.S. §3301);	□	□	_____	_____
19	□	Incest (18 Pa.C.S. §4302);	□	□	_____	_____
20	□	Concealing Death of Child (18 Pa.C.S. §4303);	□	□	_____	_____
21	□	Endangering Welfare of Children (18 Pa.C.S. §4304);	□	□	_____	_____
22	□	Dealing in Infant Children (18 Pa.C.S. §4305);	□	□	_____	_____
23	□	Prostitution and Related Offenses (18 Pa.C.S. §5902(b));	□	□	_____	_____
24	□	Obscene and Other Sexual Materials and Performances (18 Pa.C.S. §5903(c) or (d));	□	□	_____	_____
25	□	Corruption of Minors (18 Pa.C.S. §6301);	□	□	_____	_____
26	□	Sexual Abuse of Children (18 Pa.C.S. §6312);	□	□	_____	_____
27	□	Unlawful Contact with Minor (18 Pa.C.S. §6318);	□	□	_____	_____
28	□	Sexual Exploitation of Children (18 Pa.C.S. §6320);	□	□	_____	_____
29	□	Contempt for Violation of Protection Order or Agreement (23 Pa.C.S. §6114);	□	□	_____	_____

	Check all that Apply	Crime	Self	Other Household Member	Date of Conviction, Guilty Plea, No Contest Plea or Pending Charges	Sentence
30	□	Driving Under the Influence of Drugs or Alcohol	□	□	_____	_____
31	□	Manufacture, Sale, Delivery, Holding, Offering for Sale, or Possession of any Controlled Substance or Other Drug or Device	□	□	_____	_____

2. Unless indicated by my checking the box next to an item below, neither I nor any other member of my household have a history of violent or abusive conduct, or involvement with Children & Youth agency, including the following:

	Check all that Apply		Self	Other Household Member	Date
32	□	An indication or finding of abuse by a Children & Youth Agency or similar agency in Pennsylvania or similar statute in another jurisdiction	□	□	_____
33	□	Abusive conduct as defined under the Protection from Abuse Act in Pennsylvania or similar statute in another jurisdiction	□	□	_____
34	□	Involvement with a Children & Youth Agency or similar agency in Pennsylvania or another jurisdiction. Where?: _____	□	□	_____
35	□	Other: _____	□	□	_____

3. Please list any evaluation, counseling or other treatment received following conviction or finding of abuse:

_____

_____

_____

4. If any conviction above applies to a household member, not a party, state that person's name,

date of birth and relationship to the child.

_____

_____

_____

5. If you are aware that the other party or members of the other party's household has or have a criminal/abuse history, please explain:

_____

_____

_____

I verify that the information above is true and correct to the best of my knowledge, information or belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities.

_____

Signature

_____

Printed Name

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
P E N N S Y L V A N I A
CIVIL ACTION-LAW

_____
Plaintiff :

vs. : No. _____

_____
Defendant :

ORDER OF COURT

You, ___ _____ ___ , (defendant) (respondent), have been sued in court to modify (shared legal custody) (sole legal custody) (partial physical custody) (primary physical custody) (shared physical custody) (sole physical custody) (supervised physical custody) of the child(ren):

_____.

You are ordered to appear in person before the Child Custody Conference Officer, Juvenile Services Division at the Courthouse, first floor, in Beaver, Pennsylvania, 15009 on _____(date) at _____(time) for a Conference before conference officer _____. ***(The Court will assign the date, time, and officer.)***

All children age 10 and over must be present for this Conference.

If you fail to appear as provided by this order, an order for custody may be entered against you or the court may issue a warrant for your arrest.

You must file with the court a verification regarding any criminal record or abuse history regarding you and anyone living in your household on or before the initial in-person contact with the court (including, but not limited to, a conference with a conference officer or judge or conciliation) but not later than 30 days after service of the complaint or petition.

No party may make a change in the residence of any child which significantly impairs the ability of the other party to exercise custodial rights without first complying with all of the applicable provisions of 23 Pa.C.S. § 5337 and Pa.R.C.P. No. 1915.17 regarding relocation.

YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW. THIS OFFICE CAN PROVIDE YOU WITH INFORMATION ABOUT HIRING A LAWYER. IF YOU CANNOT AFFORD TO HIRE A LAWYER, THIS OFFICE MAY BE ABLE TO

PROVIDE YOU WITH INFORMATION ABOUT AGENCIES THAT MAY OFFER LEGAL SERVICES TO ELIGIBLE PERSONS AT A REDUCED FEE OR NO FEE.

Lawyer Referral Service
788 Turnpike Street
Beaver, PA l5009
(724) 728-4888
http://bcba-pa.org/lawyer-referral-service/

AMERICANS WITH DISABILITIES ACT OF 1990

The Court of Common Pleas of Beaver County is required by law to comply with the Americans with Disabilities Act of l990. For information about accessible facilities and reasonable accommodations available to disabled individuals having business before the Court, please contact our office. All arrangements must be made at least 72 hours prior to any hearing or business before the Court. You must attend the scheduled conference or hearing.

BY THE COURT

_____ _____

Date *Judge*

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
PENNSYLVANIA

_____,	:	
Plaintiff,	:	
	:	
vs.	:	No. _____
	:	
	:	
_____,	:	
Defendant.	:	

PROOF OF SERVICE

I _____(*your name*), hereby certify that I delivered a copy of the

(*name of document*) _____to

_____(*name of party*) on _____(*date*),

at _____ o'clock p.m./a.m. Delivery was made by (check all that apply):

_____ regular mail

_____ certified mail

_____ hand delivery

_____ _____
DATE PETITIONER

IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY
PENNSYLVANIA

_____,	:	
Plaintiff,	:	
	:	
vs.	:	No. _____
	:	
	:	
_____,	:	
Defendant.	:	

ACCEPTANCE OF SERVICE

I accept service of the _____ (*name of document*). I certify that I am authorized to accept service on behalf of defendant.

_____ _____
DATE DEFENDANT OR AUTHORIZED AGENT

_____

_____

_____
MAILING ADDRESS

Note: If defendant accepts service personally, the second sentence should be deleted.