

**IN THE COURT OF COMMON PLEAS OF BEAVER COUNTY  
P E N N S Y L V A N I A  
CIVIL DIVISION -- LAW**

\_\_\_\_\_,  
**Plaintiff**

vs.

\_\_\_\_\_,  
**Defendant**

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:  
:  
:  
:  
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:  
:  
:

No. \_\_\_\_\_

**NOTICE TO INCARCERATED PARENTS:**

To: *(party's name)* \_\_\_\_\_ Date: \_\_\_\_\_

You are notified that \_\_\_\_\_  
is being presented/conducted concerning custody of the minor child(ren) *(give names)*: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

on *(date)* \_\_\_\_\_ at *(time and place)* \_\_\_\_\_  
\_\_\_\_\_

**PLEASE BE AWARE THAT:**

- 1) If you wish to attend the custody proceeding, you have the right to request, in writing, that the Court grant you permission to do so, and to make arrangements for you to be brought by the Sheriff (at your expense, which would be paid prior to transport) to the proceeding or **request to participate by telecommunication, video conference, or a type of advanced communication technology, if available;**
- 2) You must, within 10 days, write to Beaver County Court Administration, 810 Third Street, Beaver, PA 15009 and request to participate either by advanced communication technology or to appear in person;
- 3) If you do not make a written request as described above within the 10-day period, the hearing will proceed without your presence.