



Board of Commissioners

Daniel C. Camp III, Chairman
Sandie Egley
Tony Amadio

Chief Clerk

Cynthia Cook

Open Records

To request access to a public record of the County of Beaver, your written request should be made in one of the following manners:

**BEAVER COUNTY
COMMISSIONERS**

810 Third Street
Beaver, PA 15009
(724) 770-4400
(724) 728-0725 Fax

BY MAIL: Address your request to:

Stacey Householder
Open Records Officer
810 Third Street
Beaver, PA 15009

By Hand-Delivery: Deliver your request in a sealed envelope to:

Stacey Householder
Open Records Officer
810 Third Street
Beaver, PA 15009

By E-mail: OpenRecords@beavercountypa.gov

By Fax: (724) 773-7268

Use the printable **OPEN RECORDS REQUEST FORM** or include all of the following information with your written request:

1. Your name and mailing address
2. Your telephone number or e-mail address; and
3. A detailed description of the Public Record you are seeking.

Arrangements can be made for documents to be viewed at no charge.