



**SPECIFICATIONS AND CONTRACT DOCUMENTS  
FOR  
PRINTING OF ELECTION BALLOTS  
FOR  
BEAVER COUNTY ELECTIONS**

**BEAVER COUNTY COMMISSIONERS  
BEAVER COUNTY COURTHOUSE  
810 THIRD STREET  
BEAVER, PA 15009**

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## REQUEST FOR BIDS

The Board of Commissioners of the County of Beaver, Pennsylvania, is requesting sealed bids for the **Printing of Election Ballots for Beaver County Elections**.

Bid forms and specifications may be obtained **after 9:00am, on TUESDAY, JANUARY 3, 2023**, from Wayne Souffrant, Director of Central Services for the County of Beaver, Beaver County Courthouse, 810 Third Street, Beaver, Pennsylvania 15009, or on the Beaver County website, at [www.beavercountypa.gov](http://www.beavercountypa.gov), under Bids and Proposals.

### **All bids must be submitted on bid forms provided by the County of Beaver.**

Each bid submitted must be accompanied by a bid security in the form of a Certified Check, Cashier's Check or Bid Bond, in the amount of ten percent (10%) of the bid submitted, the same payable to the "County of Beaver, Pennsylvania". No bid will be considered unless it is so guaranteed. The Bond face and the accompanying power of attorney must be signed and sealed in the original. Copies or facsimiles will not be accepted.

No bid or any portion thereof may be withdrawn after the bid opening date herein specified or during the ensuing forty-five (45) days thereafter.

Sealed bids will be received until **4:30pm, on MONDAY, FEBRUARY 6, 2023**, at the office of Maria Longo, Controller for the County of Beaver, First Floor, Beaver County Courthouse, Beaver, PA 15009. All bids so received shall be opened and read aloud **at or about 9:00am, prevailing time, on TUESDAY, FEBRUARY 7, 2023**, at a duly convened meeting of the County of Beaver Board of Commissioners, in the Commissioner's Public Meeting Room, the aforementioned, Beaver County Courthouse. Award of bid will be determined and proclaimed in accordance with Section 1802 of "The County Code" of Pennsylvania, as amended, 16 P.S. Section 1802.

The County of Beaver Board of Commissioners reserve the right to reject any and all bids, and to waive any informalities in the bids submitted, as public interest may require.

COUNTY OF BEAVER  
BOARD OF COMMISSIONERS  
  
DANIEL C. CAMP III, CHAIRMAN  
JACK MANNING, COMMISSIONER  
TONY AMADIO, COMMISSIONER

INSERT DATES: January 3 and 6, 2023

## **2.0 GENERAL SPECIFICATIONS**

COUNTY OF BEAVER  
BEAVER COUNTY COURTHOUSE  
BEAVER, PA 15009

### SPECIFICATIONS AND CONTRACT DOCUMENTS FOR THE PRINTING OF ELECTION BALLOTS FOR BEAVER COUNTY ELECTIONS

#### **2.1 SCOPE OF WORK**

The Board of Commissioners of the County of Beaver, Commonwealth of Pennsylvania, is requesting sealed bids for the **Printing of Election Ballots for Beaver County Elections**, in accordance with the terms and specifications hereinafter specified.

#### **2.2 BID FORMS**

All bids must be submitted on the bid form(s) attached. All bids shall be submitted in a sealed envelope prominently marked "**Bid Proposal – Printing of Election Ballots**". All bids must be received and in the hands of Maria Longo, Controller for the County of Beaver, in the Controller's Office, First Floor, Beaver County Courthouse, 810 Third Street, Beaver, PA 15009, **by 4:30pm, prevailing time, on MONDAY, FEBRUARY 6, 2023**. All timely received bids shall be opened in public and read aloud **at or about 9:00am, prevailing time, on TUESDAY, FEBRUARY 7, 2023**, at a duly convened meeting of the County of Beaver Board of Commissioners, to be held in the Commissioner's Public Meeting Room, First Floor, the aforementioned, Beaver County Courthouse. Award of any bid will be determined and proclaimed following the opening of bids or at a subsequent public meeting of the County of Beaver Board of Commissioners, to be held within forty-five (45) days after the bid opening and for a period of forty-five (45) days thereafter. The time and place of any subsequent public meeting to determine and proclaim award of bid shall be publicly announced by the County of Beaver Board of Commissioners prior to adjournment of its meeting at which the bid opening shall have taken place.

#### **2.3 AFFIDAVIT FORMS**

All bids must be signed by the bidder or an authorized representative. When requested, satisfactory evidence of the authority of any officer or attorney-in-fact signing in behalf of a corporation or association shall be furnished. Each bid must be accompanied by the annexed "Affidavit of Non-Collusion", the "Beaver County Affidavit", and the "Affidavit of the Worker's Compensation Act", properly executed by the aforesaid bidder or an authorized representative. Any bid not so accompanied by the aforementioned affidavits shall not be considered.

## **2.4 TAXES**

Bid prices quoted must include design, furnishing of materials, delivery and labor to produce the items herein requested. All bid prices quoted for the finished project/product shall not include Federal and/or State taxes. Beaver County, being a governmental body is, by law, exempt from paying such taxes. However, the bidder is not exempt from paying such taxes on purchases made for equipment and materials required to complete the finished project/product. Therefore, when formulating a bid, the bidder should consider any taxes that may occur when purchasing equipment and/or materials for the project.

## **2.5 DISCREPANCIES/INTERPRETATIONS/CORRECTIONS**

Should any bidder find discrepancies or omissions in the General Specifications, or should any bidder be confronted with doubt as to the meaning of said General Specifications, said bidder should notify Wayne Souffrant, Director of Central Services for the County of Beaver, Beaver County Courthouse, 810 Third Street, Beaver, PA 15009, or by telephoning (724) 770-4461. **Questions regarding technical specifications contained in the Detailed Specifications shall be directed to Colin Sisk, Director of Beaver County Elections, the aforementioned, Beaver County Courthouse, or by telephoning (724) 770-4432.**

Interpretations and/or corrections will be made to all bidders of record in the form of an addendum to the specifications. All addenda will be emailed to all bidders of record and also placed on the Beaver County website, [www.beavercountypa.gov](http://www.beavercountypa.gov), under Bids and Proposals. It is the bidder's responsibility to make inquiry as to any addenda issued, and any such addenda issued will become part of each contract and all bidders shall be bound by such addenda, whether or not received by the bidder.

## **2.6 DELIVERY/INSTALLATION/EXCEPTIONS ADDENDUM**

Delivery, design, furnishing and installation of the items covered by the specifications shall be made in the manner provided for in the Detailed Specifications hereinafter set forth. In every case where the bidder cannot comply with the specifications hereinabove contained and those hereinafter given in the Detailed Specifications and Agreement which follow, the bidder shall list all exceptions thereto in the Exceptions Addendum attached to the Bid Form. Unless exception is made and so taken, the bid will be received in every remaining respect as in full conformity with the specifications hereof.

## **2.7 METHOD OF AWARD**

The County of Beaver reserves the right to accept or reject any or all bids, and award a contract which is deemed to be in its best interest, to the lowest qualified bidder, in accordance with available funds.

**2.8    BONDS**

**2.81    BID BONDS**

Every bid shall be accompanied by a Certified Check, Cashier's Check or Bid Bond, of any surety company authorized to do business in the Commonwealth of Pennsylvania, the sum payable to the County of Beaver, in the amount of ten percent (10%) of the simplex bid submitted, to guarantee the performance of the contract. No bid shall be considered unless so guaranteed. Every Certified Check, Cashier's Check or Bid Bond will be held until the successful bidder has executed a written contract for the performance of the bid, within ten (10) days after written notice of the award of the contract, whereupon all bid security received from all the bidders shall be returned. The Bond face and accompanying power of attorney must be signed and sealed in the original. Copies or facsimiles will not be accepted.

In the event the successful bidder shall fail to execute the Agreement attached hereto within the ten (10) day period hereinabove provided, a default shall thereby occur and the County of Beaver reserves the right to retain the proceeds of the bid security accompanying the bid as fixed, agreed and liquidated damages, and the further right within the forty-five (45) day period ensuing after bid opening, to award the bid to the next lowest responsible bidder.

**2.9    STATUTES**

Each bidder shall be required to execute the Affidavit of Non-Collusion, the Beaver County Affidavit and the Worker's Compensation Affidavit, attached to the Bid Form. No bid shall be considered unless accompanied by such executed Affidavits.

**NOTICE IS HEREBY GIVEN THAT THE FOLLOWING FEDERAL OR STATE STATUTES MAY BE APPLICABLE FOR THIS BID. ALL BIDDERS ARE REQUIRED TO MEET THE REQUIREMENTS OF THESE STATUTES AND ANY CONTRACT SO AWARDED WILL REQUIRE COMPLIANCE WITH THESE STATUTES, IF APPLICABLE: (Additional Laws, Codes and Standards are applicable and detailed in the Detailed Specifications, attached).**

**2.91    TRADE PRACTICES ACT**

1. Trade Practices Act (71 P.S. 773.101)

**2.92    STEEL PRODUCTS ACT**

2. Steel Products Act (73 P.S. 1881)

**2.93    PENNSYLVANIA WORKER'S COMPENSATION ACT**

3. Pennsylvania Worker's Compensation Act (77 P.S. 1)

**2.94    PENNSYLVANIA PREVAILING WAGE ACT**

4. Pennsylvania Prevailing Wage Act (43 P.S. 1651)

The Minimum Wage Rates for each craft or classification of all workmen needed to perform this contract during the anticipated term thereof, shall be governed by the Pennsylvania Prevailing Wage Act, approved August 15, 1961, P.L. 987, Paragraph 1 (Act No. 442). The minimum wage rates are set forth according to the PREVAILING MINIMUM WAGE PREDETERMINATION, only when the estimated cost of the total project is in excess of \$25,000.00. If this project is expected to exceed \$25,000.00, then it is the bidder's responsibility to include Prevailing Minimum Wage Rates for each craft or classification in his labor costs. If applicable (this applies to construction projects only), a copy of the current Prevailing Minimum Wage Predetermination is located in the Attachments Section at the back of this bid package.

**2.10 BIDDER'S RESPONSIBILITY**

Each bidder shall familiarize himself with all of the attached forms, advertisement, instructions, specifications, insurance requirements and bonds, as he will be held responsible to fully comply therewith.

The Detailed Specifications contain the detailed provisions required for the performance of the project. No information obtained from any officer, agent or employee of the County of Beaver on any such matters in any way affects the risk or obligation assumed by the contractor/vendor, or relieves him from fulfilling any of the conditions of the Contract.

The County of Beaver reserves the right to waive any informality(s) in or reject any or all bids, or accept any bid which it deems to be in its best interest. Qualifications attached to any bid or any other apparent deviations from the specifications may be automatic cause for immediate disqualification of any such bid received.

Proposals which are incomplete, unbalanced, conditional or obscure, or which contain additions not called for, erasures, alterations or irregularities of any kind, or which do not comply with the instructions to bidders, may be rejected at the option of the County of Beaver.

**2.11 ALTERNATE BIDS AND ADDENDA**

Alternate Bids, except as noted herein, will not be considered.

Bidders may be furnished addenda or bulletins for additions to or alterations of the Drawings or Specifications, which shall be included in the work covered by the proposal and become a part of the Contract Documents. All addenda will be emailed to all bidders on record and will also be placed on the Beaver County website, at [www.beavercountypa.gov](http://www.beavercountypa.gov), under Bids and Proposals. It shall be the responsibility of each bidder to make himself aware of all addenda issued prior to bid opening.

**2.12 CONTRACT AGREEMENT/NO-LIEN AGREEMENT**

The successful low bidder chosen for this project will be provided with copies of the Contract Agreement and No-Lien Agreement to sign and return along with the required bonds and insurance certificate(s) prior to execution of the contract by the County of Beaver Board of Commissioners

**3.0 DOCUMENTS SUPPLIED BY CONTRACTOR/VENDOR**

**3.1 BID PROPOSAL FORM**

BID LETTING OF FEBRUARY 7, 2023

For: Printing of Election Ballots for  
Beaver County Elections

For: County of Beaver

Except as may be modified by the Exceptions Addendum attached hereto, the undersigned bidder proposes and agrees to furnish material and labor for execution of the following project:

SIMPLEX PRICING

	<u>Ballots</u>		<u>Price per Ballot</u>	=	<u>Total Price</u>
2023 Municipal Primary	70,000	X	\$ _____	=	\$ _____
2023 Municipal Election	114,000	X	\$ _____	=	\$ _____
2024 General Primary	70,000	X	\$ _____	=	\$ _____
2024 General Election	114,000	X	\$ _____	=	\$ _____
2025 Municipal Primary	70,000	X	\$ _____	=	\$ _____
2025 Municipal Election	114,000	X	\$ _____	=	\$ _____
2026 General Primary	70,000	X	\$ _____	=	\$ _____
2026 General Election	114,000	X	\$ _____	=	\$ _____
<b><u>TOTAL SIMPLEX BID PRICE (2023-2026 ADDED TOGETHER)</u></b>					\$ _____

**ALTERNATE BID**

2027 Municipal Primary	70,000	X	\$ _____	=	\$ _____
2027 Municipal Election	114,000	X	\$ _____	=	\$ _____
<b><u>TOTAL SIMPLEX ALTERNATE BID PRICE (2027)</u></b>					\$ _____

\* Additional charge for **DUPLEX PRINTING** per ballot = \$ \_\_\_\_\_

DATE: \_\_\_\_\_, 2023

By \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Bidder (Organization Name)

( ) Bid Bond or ( ) Certified Check or ( ) Cashier's Check, in the amount of \$ \_\_\_\_\_, attached hereto.



**3.2    EXCEPTIONS ADDENDUM**

The following Addendum, to be completed in full compliance with the provisions of the Specifications of this Proposal, shall constitute all the exceptions which the undersigned bidder has taken to the Specifications of this Proposal; in every other respect the bids herewith submitted are made in full conformity with the Specifications of the Proposal:

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\_\_\_\_\_  
Bidder

By \_\_\_\_\_  
Authorized Representative

DATED: \_\_\_\_\_, 2023

**3.3 AFFIDAVIT OF NON-COLLUSION**

COMMONWEALTH OF PENNSYLVANIA )  
 ) SS:  
COUNTY OF BEAVER )

I, \_\_\_\_\_, being duly sworn  
(Name)

according to law depose and say that I am \_\_\_\_\_  
(Owner-Partner-Corporation Officer)

of \_\_\_\_\_  
(Name and Address of Bidder)

who submits to the County of Beaver Board of Commissioners and hereby declares:

1. That he has read this Bid Proposal and has abided by and agrees to the conditions herein and has carefully read and examined the Proposal and Specifications and does hereby propose to furnish all equipment and do all work required in accordance with said Proposal and Specification to Bidders for the amount indicated in this Bid Proposal.
2. That said bidder has not entered into any agreement with any other bidder or prospective bidder or with any other person, firm or corporation relating to the price named in said proposal or any other proposal, nor any agreement or arrangement for any act or omission in restraint of free competition among bidders.
3. That this proposal is genuine, and not sham or collusive, nor made in the interest of or in behalf of any person not herein named, and that the bidder has not directly or indirectly induced or solicited any other bidder to put in a sham bid, and that the bidder has not in any manner sought by collusion to secure for himself an advantage over any other bidder.
4. That said bidder has not disclosed to any person, firm or corporation the terms of said proposal or the amount of the bid proposal named therein.
5. That this Affidavit, for and in behalf of said Bidder, has read the foregoing documents of which this Affidavit is a part and that the statements and representations made are true and correct to the best of his knowledge, information and belief.

**3.3 AFFIDAVIT OF NON-COLLUSION (cont.)**

I state that \_\_\_\_\_  
(Name of my Firm)

understands and acknowledges that the above representations are material and important, and will be relied on by the County of Beaver in awarding the contract(s) for which this bid is submitted. I understand and my firm understands, that any misstatement in this Affidavit is and shall be treated as fraudulent concealment from the County of Beaver of the true facts relating to the submission of this contract.

\_\_\_\_\_  
Bidder  
By \_\_\_\_\_  
Authorized Representative

(CORPORATE SEAL)

SWORN TO and subscribed before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public

My Commission Expires:

**3.4 BEAVER COUNTY AFFIDAVIT**

AS AN AUTHORIZED REPRESENTATIVE OF \_\_\_\_\_,  
I DO HEREBY SWEAR AND AFFIRM THAT NEITHER \_\_\_\_\_  
OR ANY OF ITS AGENTS OR EMPLOYEES HAS GIVEN OR ASSIGNED OR HAS  
AGREED TO GIVE OR ASSIGN ANY AFFILIATED WORK OR AGREED TO GIVE ANY  
ASSISTANCE IN RECEIVING IN RECEIVING ANY AFFILIATED WORK TO ANY  
OFFICER, AGENT OR EMPLOYEE OF BEAVER COUNTY OR TO ANY CONCERN  
THAT IS ANY WAY AFFILIATED WITH ANY OFFICER, AGENT OR EMPLOYEE OF  
BEAVER COUNTY, WITH AN AGREEMENT OR UNDERSTANDING TO RECEIVE  
CONSIDERATION FOR COUNTY BUSINESS IN CONNECTION WITH THE ABOVE  
PROJECT AND CONTRACT.

SIGNED: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

WITNESS: \_\_\_\_\_

**3.5 WORKER'S COMPENSATION AFFIDAVIT**

ACCEPTING PROVISIONS OF THE WORKER'S COMPENSATION ACT

State of \_\_\_\_\_

SS:

County of \_\_\_\_\_

\_\_\_\_\_  
(Name of Officer, if Corporation)

\_\_\_\_\_  
(Title of Officer)

\_\_\_\_\_, being duly  
(Corporation)

sworn according to law, deposes and says that he/they/it has/have accepted provisions of the Worker's Compensation Act of 1915 of the Commonwealth of Pennsylvania, with its supplement's amendments, and has have insured his/their/its liability thereunder in accordance with the terms of said act with \_\_\_\_\_ Company.

\_\_\_\_\_  
Bidder

By \_\_\_\_\_  
Signature of Officer or Agent

SWORN TO and subscribed before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public

My Commission Expires:

### **3.6    INSURANCE**

The Contractor shall be responsible for all injury(s) to persons, or damage to property, either directly or indirectly, that may result from his operations. The Contractor shall obtain and pay for such insurance as will protect him from claims under the Worker's Compensation Act and from any other claims to damages from personal injury, including death, or from damages to property, either real or personal, which may arise from operations under this Contract, whether such operations be by himself or by anyone directly or indirectly employed by him. The Contractor shall affect and maintain the following insurance policies for the duration of this contract and any extensions thereof:

1.     Worker's Compensation Insurance including Employer's Liability Insurance in accordance with the Pennsylvania Worker's Compensation Act.
2.     Comprehensive General Liability Insurance, including Products/Completed Operations Liability Insurance, with a combined single limit per location of \$2,000,000.00, including bodily injury, property damage and personal injury.
3.     Comprehensive Automobile Liability Insurance for all owned, non-owned and hired vehicles, with a combined single limit of \$1,000,000.00, including bodily injury and property damage.
4.     Contractual Insurance

The County of Beaver shall be named as additional insured on Contractor's General Liability policy. The Contractor shall deliver to the County of Beaver, before commencing work under this contract, certificate(s) from insurance companies or their agents, certifying that such insurance is in effect and will not be cancelled during the conduct of the work, without thirty (30) days written notice to the County of Beaver. **Said certificate(s) shall name the County of Beaver, 810 Third Street, Beaver, PA 15009, as Certificate Holder.** The Contractor shall report and pay all Old Age Benefits and Social Security taxes and other insurance, as required by State and Federal law.

## **4.0 PROJECT SPECIFICATIONS**

### **4.1 SCOPE OF WORK**

The items furnished under this Contract shall be in accordance with these Contract specifications:

#### **PRINTING OF ELECTION BALLOTS FOR BEAVER COUNTY ELECTIONS**

All items not expressly mentioned in the Detailed Specifications, but obviously necessary for the proper execution of the Contract, shall be furnished by the Contractor/Vendor, as it is not the intent of these Specifications to delineate or describe every detail and feature of items as provided by the Contract.

### **4.2 LOCATION**

The Beaver County Elections Department is located at the Beaver County Courthouse, First Floor, 810 Third Street, Beaver, PA 15009.

### **4.3 PAYMENT**

Payment shall be in accordance with the lump sum bid price and applications for payment shall be submitted to Colin Sisk, Beaver County Elections Director, for review and approval. One hundred percent (100%) final payment, including retainage, shall be made by the County of Beaver upon satisfactory completion of this project. The Contract amount owed will be paid only after the satisfactory inspection of the final product and all services have been completed in accordance with this specification.

### **4.4 SCHEDULE**

The Beaver County Elections Director, Colin Sisk, will furnish the successful bidder with a schedule, which will include the date and time that ballots need to be printed. Due to the essential time sensitivity of each election cycle, it will be required that the successful bidder complete printing the ballots in the time allotted by the Elections Director. Court or administrative proceedings may occur which may affect the eligibility of candidates to have their names appear on the ballot, thus the Elections Director may be delayed in supplying data until all such proceedings are resolved. The successful bidder will **NOT** receive any additional compensation in the event of such delays, but **WILL** be required to meet the specified deadline for delivery of materials as set forth by the Elections Director. Reasonable extensions of deadlines may be granted at the discretion of the Elections Director for good cause beyond the control of the successful bidder.

#### **4.5 GENERAL SPECIFICATIONS**

1. This bid is for the Printing of Election ballots for Beaver County Elections, for the following election years:
  - a. 2023 Municipal Primary
  - b. 2023 Municipal Election
  - c. 2024 General Primary
  - d. 2024 General Election
  - e. 2025 Municipal Primary
  - f. 2025 Municipal Election
  - g. 2026 General Primary
  - h. 2026 General Election

Also, at the sole option of the County of Beaver, there will be an Alternate Bid for the printing of Election Ballots for the following election year:

- i. 2027 Municipal Primary
  - j. 2027 Municipal Election
2. The stated quantity of ballots needed on the Bid Form are estimates **ONLY** and the County of Beaver reserves the right to increase or decrease the quantities ordered according to demand and may re-order at any time during the contract period. The County of Beaver will purchase ballots from the successful bidder for a period of four (4) years from the date of the contract award through December 31, 2026.
3. The County of Beaver may increase or decrease the quantity of ballots ordered in the schedule that will be provided before each election at the unit price specified on the Bid Form.
4. All ballot data will be supplied by the Elections Director in the form of a PDF file.
5. At the direction of the Elections Director, ballots may be printed in simplex or duplex form. On the Bid Form, please quote prices for ballots to be printed in simplex form and indicate in the appropriate space any additional pricing for duplex pricing.
6. The County of Beaver has a total of 129 voting precincts.



#### **4.6    DETAILED SPECIFICATIONS**

- A.    Ballots may only be printed on ballot stock that **MUST** be obtained from Election Systems & Software, 11208 John Galt Blvd., Omaha, NE 68137. Phone number is 1-877-377-8683.
  
- B.    Ballot size will be 8 ½ inches X 14 inches without the stub, 8 ½ inches X 17 inches with the stub.
  
- C.    Because the election date is established by law and cannot be changed by the County of Beaver, it should be acknowledged and declared that time is of the essence in regards to the preferred performance of the successful bidder. It should be noted that court or administrative proceedings may occur which could affect the eligibility of candidates to have their names appear on the ballot, and thus the Beaver County Elections Bureau may be delayed in supplying data until all proceedings are resolved. The successful bidder will NOT receive any additional compensation in the event of such delays, but WILL be required to meet expected deadlines for the delivery of printed materials. Reasonable extensions of deadlines will be granted at the discretion of the Elections Director for good cause beyond the control of the successive bidder.
  
- D.    During the election cycle, the Elections Director will provide specific printing guidelines for the ballots which will be printed, to include whether the ballot will be simplex or duplex, stub information, ballot length, sequence numbering, sequence color, any stapling, how the ballots are to be printed (precinct ID), shipping information, etc.
  
- E.    Absentee ballots are to be shipped to the Beaver County Elections Department, Beaver County Courthouse, First Floor, 810 Third Street, Beaver, PA 15009. Official Ballots are to be shipped to the Beaver County Department of Public Works building, 469 Constitution Boulevard, New Brighton, PA 15066.

**4.7    REFERENCES**

It is preferred that the successful bidder have at least five (5) years of experience in printing election ballots and in the space below, please provide a list of Pennsylvania Counties that the bidder has or currently printed ballots for:

1.    NAME            \_\_\_\_\_  
      ADDRESS        \_\_\_\_\_  
      TELEPHONE NUMBER        \_\_\_\_\_  
      YEAR(S) BALLOTS WERE PRINTED        \_\_\_\_\_  
      IF NOT PRINTING THEIR BALLOTS, EXPLAIN WHY        \_\_\_\_\_  
      \_\_\_\_\_

2.    NAME            \_\_\_\_\_  
      ADDRESS        \_\_\_\_\_  
      TELEPHONE NUMBER        \_\_\_\_\_  
      YEAR(S) BALLOTS WERE PRINTED        \_\_\_\_\_  
      IF NOT PRINTING THEIR BALLOTS, EXPLAIN WHY        \_\_\_\_\_  
      \_\_\_\_\_

3.    NAME            \_\_\_\_\_  
      ADDRESS        \_\_\_\_\_  
      TELEPHONE NUMBER        \_\_\_\_\_  
      YEAR(S) BALLOTS WERE PRINTED        \_\_\_\_\_  
      IF NOT PRINTING THEIR BALLOTS, EXPLAIN WHY        \_\_\_\_\_  
      \_\_\_\_\_