



PROGRAM MAINTENANCE REPAIRMAN

FUNCTIONAL DEFINITION:

This is a semi-skilled maintenance and repair work in the building, mechanical or electrical trades or any other trade relative to job requirements. An employee in this class may work in a variety of trades at the sub-journeyman level in the maintenance and repair of private residences of occupancy, its appurtenant facilities and equipment. Work may involve repair jobs of a routine nature which is performed independently or more advanced work in which case the work consists of assisting a journeyman tradesman, or foreman. Assignments of a routine or a minor repair nature are normally made by an administrative supervisor, whereas, work of a more advanced nature is usually assigned by a journeyman tradesman or foreman who lays out the work consistent with the worker's capabilities.

Routine and minor repair work accomplished is usually assumed to be acceptable except that the supervisor expects to be apprised as to completion time and date whereas more advanced work is spot-checked in progress and thoroughly checked upon completion for functional adequacy, quality workmanship and compliance with instructions.

EXAMPLES OF WORK PERFORMED, KNOWLEDGE AND ABILITIES:

- Opens blocked drains, repairs leaky faucets, helps steamfitter to couple or disconnect pipes, cuts and threads pipe
- Makes minor repairs to furnaces and water heaters and cleans and lubricates furnaces and checks furnaces and water heaters for safety hazards
- Replaces bulbs, shades, switches; helps electrician who does major electrical maintenance and repair, makes minor repairs to appliances, light fixtures and fire security systems
- Builds doors; lays linoleum; makes repairs to floors; takes out and replaces or repairs screens; installs broken windows, sash weights; repairs doors and locks
- Makes minor repairs and adjustments to laundry equipment, oils and cleans machinery
- Mixes cement and plasters; helps to lay bricks and pour cement; makes minor plastering repairs; makes minor repairs to roofs
- Knowledge of the methods, materials, tools and practices used in one or more building and equipment maintenance trades
- Knowledge of safety practices and hazards relative to trades involved
- Ability to use and maintain tools and equipment of trades involved
- Ability to interpret specifications and drawings to follow directions and instructions

MINIMUM EXPERIENCE AND TRAINING:

Two years of experience in general maintenance and repair work involving at least one or more buildings, mechanical, electrical or other recognized trade; and additional training which may have been gained through completion of eighth school grade, academic, vocational or both; any equivalent combination of experience and training as approved by the county.