

**BEAVER COUNTY COMMISSIONERS'**  
**MEETING – MINUTES**  
**February 27, 2025 – 10:00AM**  
**Commissioners' Public Meeting Room – Courthouse**

**MEMBERS PRESENT:** Daniel C. Camp, Commissioner Chairman  
Jack Manning, Commissioner

**NONMEMBERS PRESENT:** Garen Fedeles, Solicitor  
Nate Morgan, Deputy Solicitor  
Ben Zorich, Deputy Controller  
Nicole Long, Chief Clerk

**CALL TO ORDER:** Commissioner Camp called the meeting to order at 10:00 a.m.

**INVOCATIONS:** Bishop Moreland, Deliverance Tabernacle

**FLAG SALUTE:**

**VISITORS:** None

**PROCLAMATIONS:**

Commissioner Manning made a motion and Commissioner Camp seconded to approve the following Proclamation: **ALL AYES. MOTION CARRIED.**

A PROCLAMATION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, DESIGNATING THE MONTH OF MARCH 2025, AS "**Bleeding Disorders Awareness Month**" IN BEAVER COUNTY

**APPROVAL OF MINUTES:**

1. Commissioner Manning made a motion and Commissioner Camp seconded to approve the February 13, 2025 Public Meeting Minutes. **ALL AYES. MOTION CARRIED.**
2. Commissioner Camp made a motion and Commissioner Manning seconded to approve the February 12, 2025 Work Session Meeting Minutes. **ALL AYES. MOTION CARRIED.**
3. Commissioner Manning made a motion and Commissioner Camp seconded to approve the February 19, 2025 Work Session Meeting Minutes. **ALL AYES. MOTION CARRIED.**

**CONTROLLER:** Deputy Controller Zorich stated the Commissioners are in possession of the bills for payment. Commissioner Manning made a motion and Commissioner Camp seconded for payment of the bills. **ALL AYES. MOTION CARRIED.**

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. Commissioner Manning made a motion and Commissioner Camp seconded to approve the Human Resources Personnel Report. (Attachment A) **ALL AYES. MOTION CARRIED.**
2. Commissioner Camp made a motion and Commissioner Manning seconded to approve the following Bid Opening Minutes: **ALL AYES. MOTION CARRIED.**
  - Morrell Field, Aliquippa School District, Aliquippa, PA (Attachment B)
  - Ambridge Parking Lots, Ambridge, PA (Attachment C)
3. Commissioner Manning made a motion and Commissioner Camp seconded to appoint Mr. Jim Marshall, 1220 Shenango Road, Darlington, PA 16115, to the Beaver County Transit Authority Board of Directors, to fill the remainder of a vacant term commencing February 27, 2025 and expiring December 31, 2027. **ALL AYES. MOTION CARRIED.**

4. Commissioner Camp made a motion and Commissioner Manning seconded to re-appoint Mr. Bill Campbell, 160 Orchid Lawn Drive, Beaver Falls, PA 15010, to the Beaver County Airport Authority for a four (4) year term commencing January 1, 2025 and expiring December 31, 2028. **ALL AYES. MOTION CARRIED.**

**SOLICITOR:** Solicitor Fedeles presented Resolution No. 022725-01 through Resolution No. 022725-17 for consideration while stating the Law Department's recommendation for approval. Commissioner Manning made a motion and Commissioner Camp seconded to approve Resolution No. 022725-01 through Resolution No. 022725-17. **ALL AYES. MOTION CARRIED.**

**RESOLUTION NO. 022725-01**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA AUTHORIZING THE INTRA DEPARTMENTAL TRANSFER OF UNENCUMBERED BALANCES OF APPROPRIATION ITEMS, OR PORTIONS THEREOF, AND AUTHORIZING SUPPLEMENTAL APPROPRIATIONS RESULTING FROM AND IN CONNECTION WITH SUCH TRANSFERRED BALANCES.

**RESOLUTION NO. 022725-02**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AMENDMENT TO THE AGREEMENT BETWEEN THE COUNTY OF BEAVER, THROUGH THE COMMUNITY DEVELOPMENT PROGRAM OF BEAVER COUNTY, AND THE HOUSING AUTHORITY OF COUNTY OF BEAVER, FOR ADMINISTERING A TENANT BASED RENTAL ASSISTANCE HOUSING PROGRAM, (HOME 2021 TBRA & HOME 2022 TBRA), COMMENCING JANUARY 1, 2023, THROUGH DECEMBER 31, 2024, AT A COST OF \$120,000.00, 100% FUNDED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (SEE RESOLUTION NO. 051123-13) WHEREBY SAID AMENDMENT EXTENDS THE ORIGINAL CONTRACT TERM TO JULY 31, 2025, ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL AGREEMENT REMAIN UNCHANGED;

**RESOLUTION NO. 022725-03**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AMENDMENT TO THE AGREEMENT BETWEEN THE COUNTY OF BEAVER, THROUGH THE BEAVER COUNTY COMMUNITY DEVELOPMENT PROGRAM, AND SHAWN HEISEK, PROVIDING FOR A REBATE GRANT UNDER THE FINANCIAL INCENTIVE PROGRAM FOR IMPROVEMENTS TO THE FACADE OF A COMMERCIAL BUILDING AT 1206 7<sup>TH</sup> AVENUE, BEAVER FALLS, PENNSYLVANIA, WHICH IS LOCATED IN THE CENTRAL BUSINESS DISTRICT, FOR A CONTRACT TERM OF NINETY (90) DAYS, AT A COST OF \$20,000.00, 100% IS REIMBURSABLE THROUGH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (SEE RESOLUTION NO. 031424-30) WHEREBY SAID AMENDMENT EXTENDS THE ORIGINAL CONTRACT TERM TO MARCH 31, 2025, ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL AGREEMENT REMAIN UNCHANGED;

**RESOLUTION NO. 022725-04**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AGREEMENT BETWEEN THE COUNTY OF BEAVER, THROUGH THE COMMUNITY DEVELOPMENT PROGRAM, AND MAHONING BUILDERS, INC., FOR THE INSTALLATION OF ADA CURB CUTS AND RAMPS AT VARIOUS LOCATIONS THROUGHOUT NEW BRIGHTON, FOR THE NEW BRIGHTON 5<sup>TH</sup> AVENUE ADA SIDEWALKS PROJECT (CD-223700), COMMENCING FEBRUARY 18, 2025, THROUGH FEBRUARY 17, 2027, AT A COST OF \$70,151.50, 100% FUNDED THROUGH BEAVER COUNTY COMMUNITY DEVELOPMENT PROGRAM;

**RESOLUTION NO. 022725-05**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER, IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AGREEMENT BETWEEN THE COUNTY OF

BEAVER, THROUGH THE BEAVER COUNTY CHILDREN AND YOUTH SERVICES, AND BETHANY CHRISTIAN SERVICES OF WESTERN PA, PROVIDING SOCIAL SERVICES FOR FAMILIES INVOLVED WITH CHILD WELFARE, COMMENCING JULY 1, 2024, THROUGH JUNE 30, 2025, AT A COST OF \$130,000.00, 80% IS REIMBURSABLE THROUGH THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE, FEDERAL HEALTH AND HUMAN SERVICES, FEDERAL TITLE IV-E AND PENNSYLVANIA ACT 148;

**RESOLUTION NO. 022725-06**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AMENDMENT TO THE AGREEMENT BETWEEN THE COUNTY OF BEAVER, THROUGH BEAVER COUNTY BEHAVIORAL HEALTH, AND UPMC WESTERN PSYCHIATRIC HOSPITAL OF UPMC PRESBYTERIAN SHADYSIDE, FOR THE LEASING OF COUNTY OFFICE SPACE LOCATED IN THE BEAVER COUNTY HUMAN SERVICES BUILDING, FOR A CONTRACT TERM OF ONE (1) YEAR, COMMENCING APRIL 1, 2020, AT A COST OF \$2,000.00 PER MONTH, FOR A TOTAL CONTRACT AMOUNT OF \$24,000.00, 100% PAID BY UPMC WESTERN PSYCHIATRIC HOSPITAL OF UPMC PRESBYTERIAN SHADYSIDE (SEE RESOLUTION NO. 021320-14) WHEREBY SAID AMENDMENT EXTENDS THE ORIGINAL CONTRACT TERM TO MARCH 31, 2026, AT A COST OF \$2,000.00 PER MONTH, ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL LEASE AGREEMENT REMAIN UNCHANGED;

**RESOLUTION NO. 022725-07**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE REVISIONS TO THE BEAVER COUNTY EMPLOYEE HANDBOOK FOR ALL COUNTY EMPLOYEES (SEE RESOLUTIONS NO. 012810-26, 021110-38 AND 041323-08);

**RESOLUTION NO. 022725-08**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING AND ADOPTING THE REVISIONS TO THE DRUG AND ALCOHOL POLICY, EFFECTIVE FEBRUARY 6, 2025 (SEE RESOLUTION NOS. 121495-10 AND 081204-91);

**RESOLUTION NO. 022725-09**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AGREEMENT BETWEEN THE COUNTY OF BEAVER, THROUGH THE LIBRARY COMMISSION, AND COMMUNITY COLLEGE OF BEAVER COUNTY, GRANTING PERMISSION TO USE THE COMMUNITY COLLEGE FACILITY TO HOLD BEAVER COUNTY READS 2025 EVENT ON JUNE 12, 2025, AT NO COST TO THE COUNTY;

**RESOLUTION NO. 022725-10**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AGREEMENT BETWEEN THE COUNTY OF BEAVER, THROUGH THE LIBRARY COMMISSION, AND COMMUNITY COLLEGE OF BEAVER COUNTY, GRANTING PERMISSION TO USE THE COMMUNITY COLLEGE FACILITY TO HOLD THE LIBRARY CON EVENT ON OCTOBER 18, 2025, AT NO COST TO THE COUNTY;

**RESOLUTION NO. 022725-11**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AGREEMENT BETWEEN THE COUNTY OF BEAVER, THROUGH THE BEAVER COUNTY LIBRARY SYSTEM, AND AUTHORS UNBOUND, FOR AN AUTHOR TO COME TO BEAVER COUNTY ON JUNE 12, 2025 TO TALK ABOUT HIS/HER BOOK AS PART OF BEAVER COUNTY READS 2025 EVENT (OUR BOOK PROGRAM) BEING HELD AT THE BEAVER COUNTY COMMUNITY COLLEGE, AT A COST OF APPROXIMATELY \$7,700.00, 100% IS FUNDED BY THE

PENNSYLVANIA CYBER CHARTER SCHOOL AND FURTHER AUTHORIZING JODI OLIVER, DIRECTOR OF THE BEAVER COUNTY LIBRARY COMMISSION, TO SIGN SAID AGREEMENT ON BEHALF OF THE COUNTY OF BEAVER;

**RESOLUTION NO. 022725-12**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AGREEMENT BETWEEN THE COUNTY OF BEAVER, THROUGH THE LIBRARY COMMISSION, AND FOTO BOMZ, PROVIDING PHOTO BOOTH SERVICE AT LIBRARYCON EVENT ON OCTOBER 18, 2025, AT A COST OF \$525.00, 100% FUNDED BY THE OFFICE OF COMMONWEALTH LIBRARIES;

**RESOLUTION NO. 022725-13**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE ADDENDUM TO THE LEASE AGREEMENT BETWEEN THE COUNTY OF BEAVER AND ONE CENTURY PLAZA, LP, FOR THE LEASING OF OFFICE SPACE SUITES LOCATED AT 294 MASSACHUSETTS AVENUE, FIRST FLOOR, ROCHESTER, BEAVER COUNTY, TO BE USED FOR THE REASSESSMENT CASE, COMMENCING MARCH 1, 2023, THROUGH FEBRUARY 29, 2024, AT A COST \$7,217.00 PER MONTH, FOR A TOTAL COST OF \$86,604.00, 100% FUNDED BY THE COUNTY OF BEAVER (SEE RESOLUTION NOS. 030923-47 AND 113023-10) WHEREBY SAID ADDENDUM EXTENDS THE ORIGINAL CONTRACT TERM TO SEPTEMBER 1, 2025, AND THE AREA BEING LEASED IS REDUCED TO THE SOUTHEAST WING OF THE FIRST FLOOR, AT A RATE OF \$2,285.00 PER MONTH, ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL AGREEMENT REMAIN UNCHANGED;

**RESOLUTION NO. 022725-14**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER, IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AGREEMENT BETWEEN THE COUNTY OF BEAVER, THROUGH THE BEAVER COUNTY CHILDREN AND YOUTH SERVICES, AND WHITE DEER RUN, LLC D/B/A COVE PREP, PROVIDING PLACEMENT SERVICES FOR YOUTH IN THE CARE AND CUSTODY OF BEAVER COUNTY CHILDREN AND YOUTH SERVICES AND JUVENILE SERVICES, COMMENCING JULY 1, 2024, THROUGH JUNE 30, 2025, AT A COST OF \$350.00 TO \$375.00 PER DAY, 60% TO 80% IS REIMBURSABLE THROUGH THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE, FEDERAL HEALTH AND HUMAN SERVICES, FEDERAL TITLE IV-E AND PENNSYLVANIA ACT 148;

**RESOLUTION NO. 022725-15**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER, IN THE COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE BEAVER COUNTY DISTRICT ATTORNEY'S OFFICE TO SUBMIT A GRANT APPLICATION TO THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, FOR FUNDING IN THE AMOUNT OF \$105,017.00, TO BE USED FOR PROVIDING DIRECT SERVICES TO VICTIMS OF CRIME AND TO ENSURE ALL RIGHTS AFFORDED TO THEM BY THE PA CRIME VICTIMS BILL OF RIGHTS, COMMENCING OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026;

**RESOLUTION NO. 022725-16**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AGREEMENT BETWEEN THE COUNTY OF BEAVER, THROUGH THE BEAVER COUNTY CHILDREN & YOUTH SERVICES, AND COMMUNITY COLLEGE OF BEAVER COUNTY, GRANTING PERMISSION TO USE THE LRC CONFERENCE ROOM 9103 AT THE COMMUNITY COLLEGE FOR TRAINING ON MARCH 27, 2025, AT A COST OF \$150.00, 80% IS REIMBURSABLE THROUGH THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE, FEDERAL HEALTH AND HUMAN SERVICES, FEDERAL TITLE IV-E AND PENNSYLVANIA ACT 148;

**RESOLUTION NO. 022725-17**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEAVER IN THE COMMONWEALTH OF PENNSYLVANIA, APPROVING THE AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE COUNTY OF BEAVER AND KATRINA DUDEK, FOR THE LEASING OF SPACE FOR THE OPERATION OF A SNACK BAR AND DINING FACILITY IN THE BEAVER COUNTY COURTHOUSE, COMMENCING MAY 11, 2023 THROUGH DECEMBER 31, 2024 (SEE RESOLUTION NO. 051123-20) WHEREBY SAID AMENDMENT EXTENDS THE ORIGINAL CONTRACT TERM TO DECEMBER 31, 2025, ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL AGREEMENT REMAIN UNCHANGED;

**VISITORS:**

**Mr. Craig Conforti, Penn State Extension:** Mr. Conforti gave the Commissioners an update on what Penn State Extension has been working on, and he thanked them for their support.


**Mr. Joseph Ebersohl, ANSAR:** Mr. Ebersohl explained he has an organization that helps newly immigrated people get settled in communities and asked if the Commissioners could provide information on resources that may be available to help.

**ANNOUNCEMENTS:** The next Public Meeting will be held on March 13, 2025, at 10:00AM in the Commissioners' Public Meeting Room.

Solicitor Fedeles needs an Executive Session to discuss a Personnel Matter with no need to reconvene.

**ADJOURNMENT:** Commissioner Manning made a motion and Commissioner Camp seconded to adjourn the Public Meeting. **ALL AYES. MOTION CARRIED.** Meeting adjourned at 10:14 a.m.

Respectfully Submitted By:

  
Nicole Long, Chief Clerk





# Employee New Hire Report

Hire Date Range 02/11/25 - 02/25/25

"Attachment A"

Employee	Date of Hire	Primary Department	Position
2094 PRATT, ALEXIS MARIE	02/16/2025	Recreation	1213 - Sub Front Desk Clerk
2088 LYNCH, DANIEL P	02/17/2025	Controller	20 - SOLICITOR
2091 BUCHANAN, JARED S	02/18/2025	Treasurer	5117 - TEMPORARY PART-TIME
2089 HUMBLE, TIFFANI ANNE	02/18/2025	Mental Health	425 - CASEWORKER II
2092 PFEIFER, DEBRA S	02/18/2025	Treasurer	4245 - TEMP IRREGULAR PT CLERK
27615 SHAFFER, MATTHEW JOEL	02/18/2025	Mental Health	1340 - D&A CASE MANAGEMENT SPECIALIST

Grand Totals Employees 6





# Employee Termination Report

Termination Date Range 02/02/25 - 02/25/25

Sort by Employee Name

"Attachment A"

Employee	Hire Date	Termination Date	Department	Position
22657 CALHOON, ROBERTA J	01/22/2001	02/08/2025	5260	FISCAL TECHNICIAN
674 CROWELL, ROBERT	06/10/2013	02/10/2025	3510	CORRECTIONS OFFICER
27737 LANDMAN, LORI A	01/23/2006	02/08/2025	2213	PT DEPUTY
30925 MILLER, DOROTHY L	01/20/2015	02/15/2025	5260	CASEWORKER II
2077 SHANK, ADEVA QUADASHIA RIKIT	01/21/2025	02/08/2025	3510	REGULAR PT CORRECTIONAL OFFICER
19254 WERME, NANCY	11/12/2024	02/10/2025	2460	IRREGULAR PT TIPSTAFF

Terminated Employees Total 6



2/25/25

Attachment B

## **BID OPENING MINUTES**

**Bid:** CD 230101 Moreell Field Aliquippa School District, Aliquippa, PA

**Members Present:** Sydney Carlin, Nicole Long, Sonia Joseph, Tom Kaminsky

**Others Present:** Tracey Patton

BID BOND		BASE BID	ALTERNATE BIDS	ALT. BIDS
WG Land Company 2023 County Line Road Champion, PA 15622		10%	\$271,330.70	1. \$10,220 2. \$5,000 3. \$5,200 4. \$10,000 5. \$2,000
Vento Landscaping and Construction INC. 155 Hahn Road Pittsburgh, PA 15202	412-370-9142	10%	\$213,296.86	1. \$6,650 2. \$2,400 3. \$2,600 4. \$5,300 5. \$1,200
VS&H Construction Co. 8306 Ohio River Blvd Pittsburgh, PA 15202	724-730-6962	10%	\$194,898.75	1. \$8,820 2. \$3,820 3. \$4,000 4. \$6,950 5. \$1,390
Stone Mile Group LLC 103 Progress Lane Canonsburg, PA 15317	724-485-9790	10%	\$213,537.39	1. \$6,370 2. \$2,860 3. \$3,030 4. \$15,400 5. \$3,000
El Grande Industries, INC 1600 Meldon Avenue Donora, PA 15033	724-379-4133	10%	\$174,246.60	1. \$9,100 2. \$3,400 3. \$3,250 4. \$8,250 5. \$1,650

\*\*\*The bids were given to Tom Kaminsky for his review and recommendation to the Board of Commissioners for their consideration.



2/25/25

Attachment C

## **BID OPENING MINUTES**

**Bid:** CD 230200 Ambridge Parking Lots, Ambridge PA

**Members Present:** Sydney Carlin, Nicole Long, Sonia Joseph, Tom Kaminsky  
**Others Present:** Tracey Patton

BID BOND					BASE BID	ALTERNATE BIDS	ALT. BIDS
Mike Mulkerins Concrete LLC 832 Wellington Drive Seven Fields PA 16046	412-3373-2073	Bid opened but will be returned due to not being signed or completed					
El Grande Industries, INC 1600 Meldon Avenue Donora, PA 15033	724-379-4133	10%			A. \$111,780 B. \$111,478.75		
Youngblood Paving INC 2516 State Route 18 Wampum, PA 16157	724-535-3395	10%			A. \$66,462 B. \$51,288.75		
James Emerick Masonry LLC Db a Emerick Construction 241 Muddy Creek Drive Butler, PA 15037	724-996-8716	10%			A. \$117,610.39 B. \$92,774		

Swede Construction Corp 95 Enterprise Street, Suite 110 Elizabeth, PA 15037	412-384-3700	10%	A. \$128,000 B. \$137,000	
Bronder Technical Services INC. 990 West Old Route 422 Prospect, PA 16052	724-306-1600	10%	A. \$108,400 B. \$109,400.01	
Wright Asphalt and Concrete LLC 338 Concord Church Road Beaver Falls, PA 15010	724-715-3435	10%	A. \$77,462 B. \$53,466.25	

**\*\*\*The bids were given to Tom Kaminsky for his review and recommendation to the Board of Commissioners for their consideration.**