



## Beaver County Sheriff's Office

Tony Guy, *SHERIFF*

• CRIMINAL DIVISION •  
(724) 770-4602  
Fax (724) 728-5080

• CIVIL DIVISION •  
(724) 770-4612  
Fax (724) 728-2412

UPDATED 10/22/2025

### **WRIT OF EXECUTION – MORTGAGE FORECLOSURE SHERIFF SALE**

THE FOLLOWING ITEMS AND DOCUMENTS ARE **REQUIRED** IN ORDER FOR OUR OFFICE TO PROCESS A SHERIFF SALE. SALE PACKETS WILL BE SENT BACK IF DOCUMENTS ARE MISSING.

- ADVANCED PAYMENT OF \$2000.00
- 2 SELF ADDRESSED STAMPED ENVELOPE
- FILED/ISSUED ORIGINAL WRIT OF EXECUTION AND 4 COPIES **(NOT PRAECIPE)**
- 2 COPIES OF LONG LEGAL DESCRIPTIONS
- 6 COPIES OF ADVERTISING FORM 59 (FOUND ON OUR WEBSITE)
- AFFIDAVIT OF LAST KNOWN ADDRESS
- AFFIDAVIT OF NON-MILITARY SERVICE
- ACT 91 AND/OR ACT 6 AFFIDAVIT
- CERTIFIED TRUE AND CORRECT COPY OF PA 3129.1 AFFIDAVIT
- DIRECTIONS FOR SERVICE AND POSTING
- NOTICE OF SALE FOR OFFICE **AND** COPIES FOR EACH SERVICE REQUESTED

**\*\*PLEASE DO NOT STAPLE DOCUMENTS TOGETHER. THIS LEADS TO MISSED PAPERWORK AND POTENTIAL FOR PACKETS TO GET SENT BACK!!\*\***

If you have any questions, please call Ashley at 724-770-4612

