Training and Resources Available Through the Office of Elder Justice in the Courts

The Office of Elder Justice in the Courts (OEJC) offers a variety of trainings and online resources to assist guardians in understanding their role and responsibilities, court requirements, how to identify abuse and neglect, and more. The following list of programs and resources are available for FREE. The OEJC thanks you for your willingness to be a guardian and we hope these resources are beneficial.

Fundamentals of Guardianship: What Family/Lay Guardians Need to Know (FLGT) (Webex)

Are you wondering if you have a clear understanding of your duties and responsibilities as a family or lay guardian? This virtual training is offered as two courses: 1) Guardian of the Estate (financial) and 2) Guardian of the Person (health and well-being). You may register for one or both courses as you may be appointed as guardian of the estate and/or guardian of the person. Topics covered include guardianship basics, decision-making methods, best practices, review of the court-required annual reports, and more. The courses are presented by a nationally certified guardian. For available dates and to register use the provided QR code and instructions on page 2.

Pennsylvania Guardian Handbook and the OEJC's Resource Website

The *Pennsylvania Guardian Handbook* provides guidance to guardians on their role, responsibilities, guardianship basics, Guardianship Tracking System (GTS), identifying abuse and exploitation, and more. The guide is available in English and Spanish electronically on the OEJC's website. A free paper copy can also be ordered through the website.

The OEJC's website offers information on our office, the Advisory Council on Elder Justice in the Courts, information on alternatives to guardianship, guardianship, identifying abuse and exploitation, legal services, mental health resources, and more.

Guardianship Training Video Series

The *Guardianship Training Series* is a set of 14 educational videos consisting of information designed to inform a newly appointed guardian, or proposed guardian, on their roles and responsibilities as guardian of the person and/or estate. Included in the training series is information on alternatives to guardianship, supported decision making, and identifying abuse and financial exploitation.

To access the OEJC's website, which contains resources, *Pennsylvania Guardian Handbook* and *Guardianship Training Series* use the provided QR Code below or search for the Office of Elder Justice in the Courts in any internet search engine.

ADMINISTRATIVE OFFICE OF PENNSYLVANIA COURTS

OFFICE OF ELDER JUSTICE IN THE COURTS

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Social Security Administration Training (SSA): Disability Programs/Online Services/Medicare/Representative Payee Program (Webex)

The virtual training is presented by a representative from the Social Security Administration who will review requirements for each program along with applications procedures, including appeals. The presentation will also include sections regarding Social Security's representative payee program, Online Services and Medicare/Medicaid. This virtual training will include time for Q&A on topics included in the presentation or otherwise associated with Social Security or Medicare. For available dates and to register use the provided QR code and instructions below.

Registration Instructions for FLGT or SSA Trainings

1. Go to the registration webpage by clicking on the following link or provided QR Code https://pacourts.webex.com/mw3300/mywebex/default.do?siteurl=pacourts&service=7.

   You may also go to the webpage https://pacourts.webex.com/ and click the three ☰ horizontal lines appearing to the left and select **WebEx Training** from the menu. ****NOTE: Do not attempt to log into the website.**

2. A full list of training classes offered displays – Look for classes with a topic name starting with the acronym relevant to the course **(FLGT = Family/Lay Guardian Training, SSA = Social Security Training)**. You may also type FLGT or SSA into the search bar above the scheduled trainings.

3. Click on the **Register** link next to the preferred training class.

4. Complete the registration page. All fields are required. Please provide as much registration information as possible. If there are items that do not apply to the person registering, enter NONE in the field.

5. Click the **Register** button at the bottom of the screen. You will receive an e-mail confirming your registration and a reminder e-mail will be sent a few days prior to training. If a confirmation email is not received, or you experience any issues, contact the Office of Elder Justice in the Courts at **OEJCInvites@PACourts.us**.

   You will receive an email containing instructions for logging into the online classroom and printable training documents prior to your scheduled session.

   Registration is limited, and will be offered on a first-come, first-served basis. You will be notified immediately if a session is full and will be given the option to be added to a waitlist for the session. If a session date is not displayed it indicates the session is full, including the waitlist. Additional sessions may be added at any time.

If you have any questions, please contact the Office of Elder Justice in the Courts by emailing OEJC@pacourts.us or by calling 717-231-3000.

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