

**CONFIRMATION OF YOUR PRE-ARRANGED GROUP SKATING PARTY**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DATE OF PARTY: \_\_\_\_\_ DAY OF PARTY: \_\_\_\_\_

TIME: \_\_\_\_\_ REASON FOR PARTY: \_\_\_\_\_

**Thank you very much for your interest in coming to the Beaver County Ice Arena. The party must be scheduled in advance with the Ice Arena. We hope that you and your group have a great time skating. Since the Ice Arena is a very busy place, we need you to follow a few guidelines to make your visit more enjoyable.**

- 1 You may arrive 30 minutes before the skating session. Please remember that other events are going on at all times.
- 2 You should have the skaters show up 15 minutes before the skating session time to get hand stamped and skates on. The group must be stamped at the same time please.
- 3 The event has to be finished, cleaned up and paid for within 30 minutes after the public session is over, due to the other events coming in.
- 4 Each party has 3 picnic tables and 1 round table reserved for each party which are located in the main front lobby. No rentals of the observation room for skating parties.
- 5 You are permitted to bring in your own food, drink, cake, decorations, etc. You must have 10 or more skaters to reserve a party.

**A \$20 NON-REFUNDABLE DEPOSIT OF CASH OR CREDIT MUST BE PAID AT TIME OF RESERVATION**

DEPOSIT PAYMENT: CASH \_\_\_\_\_ CC \_\_\_\_\_ DATE PD: \_\_\_\_\_ EMP IN: \_\_\_\_\_

NAME: \_\_\_\_\_

NUMBER OF SKATERS: \_\_\_\_\_ x \$10.00 = \_\_\_\_\_

NUMBER OF SKATE RENTALS: \_\_\_\_\_ x \$5.00 = \_\_\_\_\_

TOTAL AMOUNT \$ \_\_\_\_\_

PARTY TOTAL PAYMENT METHOD: CASH \$ \_\_\_\_\_ CHECK \_\_\_\_\_ C.C. \_\_\_\_\_ EMP IN: \_\_\_\_\_

If you have any questions, please call us at (724) 770-2060. Thank you very much, we appreciate your cooperation.  
Beaver County Ice Arena Staff